

STUDENTS GUILD CONSTITUTION



TROPICS COLLEGE OF BUSINESS AND MANAGEMENT



STUDENTS' GUILD COUNCIL

P. O. BOX 228, IGANGA

MAY, 2022

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APPROVAL

This Students Guild Council Constitution was written and approved by the Proposed Governing Council of Tropics College of Business and Management.

Policy Title: TCBM Students Guild Council Constitution.

Policy theme: A proactive students' Guild Council leadership that promotes harmony, academic success and wellbeing of all students.

Policy Contact: Dean of Students

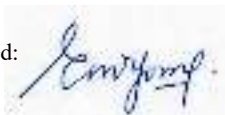
Approving Authority: The Governing Council TCBM.

Reference No: TCBM/GC/SGC/05/2022

Status: Approved by the Governing Council on 20th May, 2022.

Commencement date: 20th May, 2022

Signed:



Omeri Emmanuel

Principal



Dr. David John Ndegwah, PhD

Chairperson Governing Council

PREAMBLE

Whereas we, the students of Tropics College of Business and Management *aware* of the purpose of our being here and the importance of our role to the nation, feel for the attainment of our purposes, and further, in order to encourage worthy traditions of academic and professional life and cultivate a genuine and responsible sense of leadership and efficient government, enact this constitution to promote the College motto, “*Aim and Pursue*”.

In recognition of the national and international students who participate in the courses and programs that the College offers, and the need to create linkages with the rest of the Institutions and other Colleges and Universities, the College administration and persons connected with the guild in whatever manner on the other hand.

We hereby resolve to make a constitution to steer our activities and guarantee us freedom and identification, and also in our endeavour to preserve and promote all the desirable aspects of our diverse cultures, nationalities and striving to establish goodwill among the members of the students’ guild and on the other hand the College administration, and other people connected to the guild in whatever manner,

Do hereby declare, adopt and bind ourselves by this constitution as the CONSTITUTION of the Tropics College of Business and Management Students’ Guild as approved by the College Council on this 20th day of May, 2022.

DECLARATION OF AUTHORITY

This Constitution of Tropics College of Business and Management students' Guild shall be approved and governed by the College License of Tropics College of Business and Management and any amendment there to, and by any orders, regulations or rules made under the authority of this license in its present or amended form and by College Governing Council.

20th /Day of May /2022

ARTICLE 1: NAME

The students' body comprising registered student members, associate, life and honorary members shall be called and known as **“TROPICS COLLEGE OF BUSINESS AND MANAGEMENT STUDENTS’ GUILD”**.

ARTICLE 2: HEADQUARTERS

The headquarters of the Guild shall be at Tropics College of Business and Management Iganga campus.

ARTICLE 3: PURPOSE

The purpose of the Guild shall be to promote and protect the interests of the entire students' community.

ARTICLE 4: AIMS AND OBJECTIVES

The aims and objectives of the Guild Shall be:

- (a) To establish an efficient and effective students' government.
- (b) To work with the College Administration in all matters affecting the Guild members, and to promote matters of interest to the College.
- (c) To seek representation and/or participation in or on organs of the College Administration.
- (d) In consultation with the College Administration, negotiate with the Government or other bodies, in matters affecting the guild members.
- (e) To encourage and promote worthy traditions of an academic and social nature in the College.
- (f) To train and cultivate worthy qualities among members, so as to prepare them for future service to the community and the nation

(g) To work in co-operation with other student organizations and establish friendly relations and understanding with other external organizations, when and where it is not to the detriment of the College and the country.

THE SUPREMACY OF THE CONSTITUTION AND ITS LIMITS

This Constitution shall be the supreme and binding instrument upon which all policies shall be made provided that such policies do not contravene College License and statutes.

Whenever a conflict arises between it and any other instrument belonging to the students Guild, this Constitution shall prevail over such other instruments and the instrument shall be void to the extent of such inconsistency.

ARTICLE 5: MEMBERSHIP

Clause 1: Full Members

- (a) i. Full **membership shall be open to** all registered students pursuing diplomas and certificates or research and any other programmes on payment of a Guild fee.
ii. Students who are also members of staff of Tropics College of Business and Management shall be members of the Students' Guild.
- (b) The Guild fee shall be composed of membership and subscription fees.
 - i. The membership fee shall be paid once on entry.
 - ii. The subscription fee shall be payable every academic year.
 - iii. The Guild fee shall be proposed by the Guild Representative Council(GRC) and approved by the College Governing Council through its organs and shall be payable by every students.

(c) Clause 2: Associate Members shall be;

shall be all former full members of the Guild after their full membership has expired.

Clause 3: Honorary Members

Any persons who are not full or associate members of the Guild may be nominated by the Guild

Representative Council to be honorary members of the Guild. Such persons shall be those who have made a remarkable contribution to the Guild financially, materially or

otherwise. The Honorary membership shall be proposed by the G.R.C. and approved by College Governing Council.

Honorary Members shall not:

- i) Nominate for election to parliament or
- ii) Vote at any elections or meetings of the students' guild.

Clause 4: Life Membership

shall be obtained on payment of a subscription fee agreed on by the Guild Representative Council and such a person must have been a full member.

Shall be entitled to receive periodic reports in the affairs of the students' guild and shall be awarded a medal of the students' guild by the student guild government

Membership year

- The membership year of the students guild shall begin on 1st September and ends on the last day August the following year.
- All members shall hold membership for one membership year except
 1. Life members, honorary and honorary life members whose membership is continuous until such a time as they are no longer eligible for membership as provided for in this constitution.
 2. Students enrolling for the first time at the College may become members after paying annual subscription fee of that year, in which case they will be members from the date on which they became members until the end of that current membership year.

ARTICLE 6: RIGHTS AND OBLIGATIONS

Clause 1: Rights of Full Members

Subject to the provisions of this Constitution, a full member of the Guild shall have the right to:

- (a) Participate fully as a bona fide student in the proceedings of the Guild.
- (b) Elect and be elected to any organ or organs of the Guild government.
- (c) Be elected, nominated or appointed as delegate or representative of the Guild in any of the Guild's undertakings.
- (d) Express his/her opinion in a democratic, free and fair manner.

Clause 2: Rights of all Members

- a) All members have the right to make use of the Guild facilities with the consent of the Guild Executive.
- b) Inspect any request sent to the secretary general for the calling of a general meeting.
- c) Take part in request for the calling of a general meeting.
- d) Receive notices of general meetings.
- e) Attend, speak and vote at general meetings.
- f) A right to move a vote of no confidence in the student's guild executive or any member of the guild for his or her poor performance.
- g) To wear what he or she feels suitable as long as it is decent and does not contravene the College dressing code.

Commencement of membership

A person becomes a member when that person completes enrollment for a any course approved by the College Academic Board conducted by the College and has not indicated

as part of that enrollment that the person does not wish to become or remain a member of students' guild.

End of membership

A person ceases to be a member

- When the secretary general or speaker as a case may receive a signed resignation from the member.
- When the member withdraws from all courses for which that person is enrolled, or is expelled from the College.
- At the conclusion of the enrollment period for the first semester of the following year, if the member has not enrolled for that semester or been granted leave or absence (dead semester or dead year) in order to take up an officer position.
- At the end of one month after being advised that a membership fee or any other fee imposed under this constitution is in arrears, unless within the month all fees in arrears are paid.

Membership fees

- The guild union shall determine fees payable by various classes of members from time to time.
- Any membership fees shall first be approved by the College senate before taking effect.

The students' parliament by resolution approved by more than half of all the voting

Representatives then in office may impose a subscription fee payable by various members from time to time and the subscription may not be imposed retrospectively.

Register of Members

I The General Secretary shall keep a Register of Members. The Register shall contain the name, Registration Number, Telephone Number and email address (if applicable) and other relevant details of each member who has consented to their inclusion on the Register of Members in accordance with applicable privacy guidelines.

2 The General Secretary shall also keep a document containing a statement from the relevant officer of the College, stating the total number of students enrolled for a course leading to a diploma or certificate at the first Friday of first semester in that year.

3 In carrying out the duties, the General Secretary shall coordinate with Deans/Directors of schools and colleges to gather students' records.

Clause 3: Obligations of all Members

Every member shall abide by the letter and spirit of the Guild Constitution, which is the Supreme Law of the Guild and shall not engage in activity (ies) or behave in a manner that is intended to undermine it.

ARTICLE 7: ORGANS OF GOVERNMENT

Clause 1: General Assembly

- (a) The General meeting of the Guild shall be called the "GENERAL ASSEMBLY".
- (b) The General Assembly shall be a consultative forum where members of the Guild can initiate ideas for consideration by the Guild Representative Council.

Clause 2: Guild Representative Council

- (a) There shall be a council of the Guild known as GUILD REPRESENTATIVE COUNCIL" hereinafter referred to as the G.R.C.
- (b) The G.R.C. shall be the legislative body of the Guild and shall consist of:
 - (i) The Guild President
 - (ii) The Guild Speaker
 - (iii) The Deputy Guild Speaker
 - (iv) Hostel representatives, one for Males and another for Females.

- (v) Three Councilors appointed by the President.
 - (vi) Departmental representatives (one Councilor to represent a maximum 500 students).
 - (vii) Two Evening Program Students' Representatives one of whom shall be female.
 - (viii) The Chairperson of the Games Union
 - (ix) one representative of International Students.
- (c) Subject to this Article a Councilor shall represent only one of the constituencies provided for in Clause 2 b (IV) to (ix).

Clause 3: Guild Executive

Shall be composed of the following:

- (a) The Guild President
- (b) The Guild Vice-President
- (c) The General Secretary
- (d) The Assistant General Secretary.
- (e) The Minister for Social, Campus and Off Campus Affairs
- (f) the Minister for National and International Affairs.
- (g) The Minister for finance
- (h) The Minister for Information, Mobilization, Communication & Transport
- (i) The Minister for Health and Environmental Protection.
- (k) The Minister for Academic and Professional Affairs
- (l) The Minister for Justice and Constitutional Affairs.
- (m) Any other Minister as shall be approved by at least 3/4 of the total membership of the G.R.C. and approved by the Dean of Students and the Students' Affairs and Welfare Committee.
- (o) There shall not be more than 12 ministries.

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Clause 4: Care-Taker Government

There shall be a Care-Taker Government composed of:

- i. Dean of Students as Chairperson.
- iii. The Legal Advisor (Legal Officer).

The Care-Taker Government shall assume office in the absence of the President and the Executive as per Article 10 Clause 3 A (f) or for any other reasons, and shall undertake responsibility, financial and/or otherwise, on behalf of the Guild.

Clause 5: The Games Union

- (a) There shall be a Games Union responsible for Games and Sports in the College.
- (b) Membership of the Games Union, its organization and functions shall be as specified in the Games Union Constitution. The aims and aspirations of the Games Union shall be in line with those of the Guild.

Clause 6: The Guild Standing Committees.

(a) Committee for Social, Campus and off Campus Affairs.

The Committee for Social and Campus Affairs shall:

- (i) Comprise the Chairperson elected by the G.R.C., the Minister for Social, Campus and off Campus Affairs and three members elected by the G.R.C.
- (ii) be under the Minister for Social, Campus & Off campus Affairs.

(b) Committee for National and International Affairs.

The Committee for National and International Affairs shall:

- (i) Comprise the Chairperson elected by the G.R.C., the Minister for National and International Affairs, and three members elected by the G.R.C.
- (ii) Be under the Minister for National and International Affairs.

(c) Committee for Finance

The Committee for Finance shall:

- (i) Comprise the Chairperson elected by the G.R.C., the Minister for Finance and three members elected by the G.R.C.
- (ii) Be under the Minister for Finance.

(d) Committee for Information, Mobilization, Communication and Transport

The Committee for Information, Mobilization, Communication and Transport shall

- (i) Comprise the Chairperson elected by the G.R.C., the Minister for information, Mobilization, Communication and Transport and three members elected by the G.R.C
- (ii) be under the Minister for Information, Mobilization, Communication and Transport.

(e) Committee for Health

The Committee shall:

- (i) Comprise the Chairperson elected by the G.R.C., the Minister for Health and Environmental Protection and three members elected by the G.R.C
- (ii) Be under the Minister for Health and Environmental Protection.

(f) Committee for Academic and Professional Affairs

The Committee shall:

- (i) Comprise the Chairperson elected by the G.R.C., the Minister for Academic and Professional Affairs and three members elected by the G.R.C
- (ii) Be under the Minister for Academic and Professional Affairs.

(g) Committee for Justice and Constitutional Affairs

The Committee shall:

- (i) Comprise the Chairperson elected by the G.R.C., the Minister for Justice and Constitutional Affairs and three members elected by the G.R.C
- (ii) Be under the Minister for Justice and Constitutional Affairs.

(h) Guild Disciplinary Committee

The Committee shall:

- (I) Comprise the Chairperson who shall be the Minister for Justice and Constitutional Affairs, Guild President, General Secretary, one representative from each of the Departments.
- (ii) The Departmental representatives to the above Committee shall be nominated by their respective representatives to the G.R.C. and shall seek approval of the G.R.C.

ARTICLE 8: FUNCTIONS AND POWERS

Clause 1: General Assembly

The Guild General Assembly shall be the consultative body of the Guild and shall be held at the beginning of each academic year

Clause 2: Guild Representative Council.

Shall:

- (a) Approve the Guild Executive nominated by the Guild President.
- (b) Be the legislature of the Guild.
- (c) Concern itself with the matter of any society or any organization in the College, which shall have been approved by administration for the benefit of the majority of the students.
- (d) Elect officials as provided by this constitution and have power to remove the same by a two-thirds majority vote of the Councilors.
- (e) Sanction and approve the policies of the Executive.
- (f) Be entitled to move a vote of no confidence in the President or any Member of the Executive or any students' representatives to any College Council Committee.
- (g) Deliberate on all matters that affect members of the Guild and resolve on measures to be taken by the Executive.
- (h) Elect Guild delegates, representatives and observers to conferences.
- (I) Make and uphold the G.R.C. code of conduct.
- (j) Elect Chairpersons and other three members from the Guild for each of the Guild Committees except for the Guild Disciplinary Committee.
- (k) Approve the Electoral Commission members.
- (I) summon any member of the Executive for the required information.
- (m) Elect Standing and Ad-hoc committees.

Clause 3: the Guild Speaker

shall:

- (a) Be a member of the Petition Tribunal.
- (b) Call and preside over meetings of the G.R.C and the General Assembly in consultation with the President.
- (c) Hold office until the end of the first G.R.C. meeting following the general elections.
- (d) Keep roll of attendance of G.R.C. meetings.
- (e) Have power to punish late coming, absenteeism, misconduct and/or use of unparliamentary language during the G.R.C. proceedings in accordance with the Constitution.
- (f) Dissolve the G.R.C. at least two weeks before the presidential elections.

To qualify for a position of a Speaker or Deputy Speaker a person shall:

- (a) Be a full member of the students 'Union;
- (b) Have spent at least one full academic year at the campus as an undergraduate student and shall not be in his/her final year of study;
- (c) Be a continuing student.

In the event of the Speaker losing his/her chair, he/she shall remain a member of parliament for his/ her constituency

Clause 4: the Deputy Guild Speaker

shall:

- (a) Deputise for the Speaker when the latter is absent.
- (b) Perform all duties as may be delegated by the Speaker.

Clause 5 Duties of Councilors

A Councilor shall

- (a) Attend all G R C meetings in person unless he or she is indisposed and has forward due notice to the General Secretary.
- (b) Forward students' views and grievances to the G.R.C.
- (c) Represent the Guild as a delegate or representative in any of the GRC's undertakings or outside the College when called upon to do so by the Executive.

- (d) Assist the Executive in any way when called upon.
- (e) Disseminate policies and decisions taken by the G.R.C. and the Executive to the study body.

Clause 6: Councilors' Rights

A Councilor shall have the right to:

- (a) Participate fully in the proceedings of the G.R.C
- (b) Express his or her opinion in a proper manner without fear of victimization by the G.R.C or the College Administration Authorities.
- (c) Make use of the Guild facilities on official matters relating to the College.
- (d) Privileges as offered by the Guild or College authorities.
- (e) A copy of the Guild Constitution.

Clause 7: Duties of the Guild Executive Committee

The Guild Executive shall:

- (a) Be responsible for the running of the day to day Guild affairs.
- (b) Collectively be responsible to the Guild.
- (c) Initiate policies and carry them out after approval by the G.R.C. and/or the College Authorities.
- (d) Submit decisions of the G.R.C. to the College authorities and hold discussions as may be deemed necessary by the College Authorities.
- (e) Have powers to deal with emergency matters but shall report to and seek approval of the G.R.C. at its next meeting.

Clause 8: Administrative Functions of the Guild Executive

A. The President

Shall:

- (a) Be the Executive Head of the Guild
- (b) Preside over executive meetings
- (c) Appoint special Councilors from the Guild to the G.R.C.
- (d) Nominate members to the Executive from the GRC. Such nomination shall be approved by the GRC.
- (e) Appoint the approved Executive members to specific ministries.
- (f) Together with the Minister(s) concerned, forward resolutions passed by the G.R.C. to the College Authorities.

- (g) Have power to shuffle, suspend or dismiss any member(s) of the Executive and replace them according to Article 8 Clause 8 Paragraph A (d) and Article 10 Clause 2 (a).
- (h) Have power to suspend or dismiss a member(s) of the Executive on grounds of grave indiscipline, insubordination, incompetence, abscondment from duty and/or any other misconduct deemed injurious to the good name of the Guild.
- (i) In special cases summon the Executive.
- (j) Be a co-signatory to all Guild financial transactions.
- (k) In the event of temporary absence of a member of the Executive, delegate the duties of such an absent member to any member of the Cabinet except when the absent member is the Minister of Finance, the President himself/herself shall be in the charge of the duties of the Minister.
- (l) Be an ex-officio member of the guild committees but a full member of the Guild Disciplinary Committee.
- (m) During Executive and G.R.C meetings have a casting vote and an original vote.
- (n) Be the official spokesperson of the GRC in the College.
- (o) Represent the GRC in the College Council meetings, Senate meetings and any other organs as specified by law.
- (p) Sign contracts authorized by Parliament on behalf of the GRC subject to provisions of this constitution
- (q) Have the following emergency powers:
 - i. to call emergency meetings of the Executive.
 - ii. In consultation with the Dean of Students and College Legal Advisor take emergency decisions on behalf of the Guild in extra-ordinary circumstances but shall seek ratification of the Executive and G.R.C. at their next meetings.
- (r) Appoint a students' representative to the College Council from the GRC. Such a representative shall be of opposite sex to that of the President.
- (s) Be one of the students' representatives on the College Council
- (t) whenever the Vice President cannot deputize, he/she shall delegate it to any other member of the Executive.
- (u) Exercise powers as stipulated in Article 8 Clause 8A (a-q).

B. The Vice President

Shall:

- (a) Deputize for the President in his/her absence.
- (b) Assist by taking duties assigned to him or her by the President.
- (c) Coordinate and oversee student ministerial committee activities and any other Guild Standing Committees.
- (d) Co-ordinate the affairs of registered clubs, associations and societies in liaison with the Minister for Justice and Constitutional Affairs.
- (e) In the event of death of the President or physical or mental incapacity of the same, serious enough to impair the proper execution of his or her duties as President, the Vice President shall notify the Electoral Commission to organize by-elections within ten (10) weeks and thereafter elections for the President shall be held.

C. The Acting President

- (a) In the event of the President or Vice President having not delegated their powers to a member of the Executive to act as a President the remaining members of the Executive shall appoint one from among themselves to act as the President. Such Acting President shall act for a maximum of Ten (10) weeks.
- (b) The Acting President shall notify the Electoral Commission to organize elections within Ten (10) weeks in accordance with Article 9 Clause 2.

D. General Secretary /Clerk to Parliament

shall:

- (a) Communicate internally on all official Guild matters.
- (b) Responsible for convening parliamentary sessions except where it meets purposely to pass a vote of no confidence in the executive;
- (c) in case of scenario as stated in(b) above, the speaker of parliament shall appoint one member of Parliament to take the position of the General Secretary/Clerk. The member appointed shall not be a Minister or Deputy Minister, He/She shall not have the right to vote in that particular session and neither shall He/She be the mover of the motion of the vote of no confidence;
- (d) Call all normal meetings of Parliament.

- (e) be the Secretary, keep minutes and records of the G.R.C. and Guild General Assembly.
- (f) Be responsible for the Guild office and the Guild Chambers.
- (g) Draw up the agenda of meetings in consultation with the Speaker.
- (h) Ensure that copies of the confirmed minutes of G.R.C. meetings are available in print and Braille in the library, students' main notice boards and to the College Authorities within one week from the date of confirmation.
- (i) be in-charge of the employed staff of the Guild under his/her office.
- (j) Be an Ex-Officio Member of the GRC working committees.
- (k) Report regularly to the Parliament on the progress of G.R.C.

E. The Assistant General Secretary

Shall:

- (a) Be the Secretary to the Executive.
- (b) In Consultation with the President, call meetings of the Executive, prepare and circulate the agenda for the Executive meetings.
- (c) Act for the General Secretary when the latter is absent.

G. The Minister for Social, Campus & Off Campus Affairs

- (a) Be a member of the Student/Staff Consultative Committee
- (b) Be responsible for the day-to-day operation of the amenities and facilities on Campus.
- (c) Contact the College Administration from time to time with regard to the welfare of students.
- (d) Contact any other body or bodies on the campus that may have interest in the student welfare.
- (e) Liaise with the Administration on security, traffic and other related matters.
- (f) Co-ordinate/oversee booking for social activities and entertainments that fall within the jurisdiction of the Guild on the Campus
- (g) be responsible for all Guild entertainment and communication equipment.
- (h) Organise all entertainment for or under any ministry.
- (i) Keep an up to date College entertainment calendar.
- (j) Be responsible for entertainment of Guild guests and work hand in hand with the Minister for Finance and any other concerned Minister on this matter.
- (k) Give financial account to the Finance Committee at the end of every entertainment

function.

- (1) Co-ordinate and supervise activities of the Social Affairs Committee.
- (m) Co-ordinate other ministries; activities on campus.
- (n) Take on any other responsibility as may be assigned by the Guild President

H. The Minister for National & International Affairs

The Minister for National and International Affairs shall:

- (a) Be a member of the National and International Affairs Committee.
- (b) Be responsible for National and International matters that are of interest to the students G.R.C.
- (c) Make contact with other student organizations in and outside Uganda.
- (d) Promote inter-Guild relations.
- (e) Be responsible for popularizing and publicizing the name of the College to the outside world through mass media, seminars, conferences and other Inter-Guild activities.
- (f) In liaison with the Minister for Information, Mobilization, Communication & Transport, arrange for taking students out for national celebrations.
- (g) Make contacts with governmental and non-governmental organizations in matters pertaining to students' interests through the Dean of Students.
- (h) Take on any other responsibility as may be assigned by the Guild President.

I. The Minister for Finance

shall:

- (a) be a member of the Finance Committee.
- (b) Receive and remit Guild finances on behalf of the Guild in accordance with this Constitution.
- (c) Be a co-signatory to all guild financial transactions.
- (d) Prepare and lay before the G.R.C. Session estimates of revenue and expenditure for their term of office within 45 days after elections
- (e) Seek advice on guild financial affairs from the Finance Committee, GS.R.C, Dean of Students (Financial Advisor) and College Administration and act accordingly.
- (f) Keep the accounts of the Guild and prepare them for audit by the College Internal Auditor.
- (g) In collaboration with the Executive, draw up a balance sheet each semester and present it to the Finance Committee and a copy to the Dean of Students. He/she shall then present the

final balance sheet to the G.R.C. and Guild Community.

(h) Acknowledge receipt of all Guild subscriptions from the College Bursar and report the amount to the G.R.C.

(i) Receive, compile and present budgets to the Finance Committee before presentation to the GRC for approval.

(j) Take on any other responsibility as may be assigned by the Guild President.

J. The Minister for Information, Mobilization, Communication and Transport

Shall:

(a) be a member of the Committee for information, Mobilization, Communication and Transport.

(b) Be the chairperson of the editorial committee.

(c) be responsible for the Guild official news and the production of official publications

(d) Together with the Chief Editor, edit the official publications of the Guild.

(e) Nominate the Chief Editor but seek approval of the G.R.C.

(f) Be responsible for announcements and display of posters.

(g) Be responsible for all transport arrangements for students within and outside the College.

(h) Be responsible for receiving and distributing students' mails.

(i) in liaison with the Minister of National and International Affairs, be responsible for mobilizing students to participate in Guild, national and international students activities.

(j) Link the students G.R.C to external media organization as may be required from time to time.

(k) Receive the Chief Editor's Annual Budget of the College Magazine to be presented to parliament.

(l) Address students' grievances in alliance with the relevant Ministers and College Administration

(m) Take on any other responsibility as may be assigned by the Guild President.

L. The Minister for Health and Environmental Protection

Shall:

- (a) Be a member of the Committee for Health and Environmental protection
- (b) Be responsible for the day to day running of Guild medical facilities on Campus.
- (c) Liaise with the College Medical Centre on health issues relating to students.
- (d) Be responsible for matters affecting the health of the students and conservation of the College environment.
- (e) Report health cases to the nurse(s) on duty.
- (f) Work in liaison with other health and environmental protection organs at institutional, national and international levels for purposes of promoting health standards and environmental protection.
- (g) Organize workshops and seminars on health and environmental awareness.
- (h) Co-ordinate the Wildlife Club and TCBM Environmental Business and Management Association activities.
- (i) Be responsible for issues concerning students with disabilities.
- (j) Alert students of any likely health concerns like epidemics, food poisoning and poor hygiene.
- (k) Liaise the G.R.C with bodies interested in student health and hygiene.
- (l) Liaise with College administration in handling emergency health cases.
- (m) Visit students' hostels, assess their health conditions, and report to the relevant College Authorities.
- (n) Represent the G.R.C on the general purpose committee of the College.
- (o) Take on any other responsibility as may be assigned by the Guild President.

M. The Minister for Academic & Professional Affairs

shall:

- (a) Be a member of the Academic and Professional Affairs Committee.
- (b) Be responsible for the academic welfare of the students.
- (c) Liaise with the Academic Registrar's office in respect of students' academic and professional affairs.
- (d) Deal with matters related to syllabi, examinations, timetables, library, lecture rooms and

laboratory facilities.

(e) In line with College Regulations forward issues of students' interests to the Ministry of Education or any other organization.

(f) Organize workshops, seminars and other educational programs on different professional codes relevant to the students of the College.

(g) Take on any other responsibility as may be assigned by the Guild President.

N. Minister for Gender and Cultural Affairs

shall:

(a) Be a member of the Gender and Cultural Affairs Committee.

(b) Be responsible for all matters concerning Gender and Culture.

(c) Be Chairperson and representative of female affairs in the executive.

(d) In consultation with the Minister of Health, ensure a health environment in females' hostels of residence

(e) Advise the Executive on problems facing female students in the College.

(f) Organize both internal and external seminars and the female students.

(g) Inform the medical officer of the College Clinic on health problems affecting female students.

(h) Ensure that students are aware of their human rights and work to promote, defend and protect them.

(i) Organize activities that can empower students: politically, socially and economically collaboration with relevant governmental and non-governmental organizations.

(j) In conjunction with the Wardens, handle the moral and social welfare issues of all students at the College.

(k) Be responsible for cultural activities of students.

(l) Take on any other responsibility as may be assigned by the Guild President.

O. The Minister for Justice and Constitutional Affairs

Shall:

- (a) Be a member of the Justice and Constitutional Affairs Committee.
- (b) Be an Ex-officio member of the Halls Disciplinary Committees.
- (c) Ensure that the constitution is adhered to by the members of the Guild.
- (d) Ensure that students' rights are protected and that students carry out their responsibilities
- (e) Ensure that Justice is exercised on the campus.
- (f) Be Chairperson of the Guild Disciplinary Committee.
- (g) Be Secretary to the Ad hoc Committee as stipulated under Article 18 Clause 2(b).
- (h) Recommend to the Dean of Students applications of associations or clubs or societies the Guild for approval and registration..
- (i) Take on any other responsibility as may be assigned by the Guild President.

18 Clause 9: The Games Union

- (a) The Games Union shall in consultation with the Sports Tutors be responsible for the running of all games and sports activities in the College.
- (b) The Chairperson of the Games Union shall present a report to the G.R.C at its second meeting in the first semester of the year.
- (c) The Games Union Chairperson shall not be eligible for appointment to a ministerial post.
- (d) The games Union shall consist of all captains of all recognized sporting activities under the general supervision of the sports tutor in collaboration with the Minister for Sports and Games.
- (d) Subject to the provisions of this Constitution, the Games Union shall be administered in accordance with the Games Union Constitution.

Clause 10: The Guild Standing Committees

(a) Committee for Off-Campus Affairs

shall:

Be responsible for the Off-Campus students' affairs.

(b) Committee for Social and Campus Affairs

shall:

- (i) Arrange and supervise all entertainments for the Guild.
- (ii) Be responsible for all Campus Affairs.

(c) Committee for National and International Affairs

shall:

Establish and promote good relationship between TCBM Guild and other students' organizations nationally and internationally.

(d) Committee for Finance

shall:

- (i) monitor all finances of the Guild.
- (ii) Advise the Minister for Finance on the budgetary process.
- (iii) Do such other works as the G.R.C. may deem fit within the scope of the committee.

(e) Committee for Information, Mobilisation, Communication and Transport

shall:

- (i) Publish Guild publications
- (ii) Look after the transport and communication needs and concerns of students.
- (iii) Be responsible for mobilization activities of the students.
- (vi) Do such duties as the G.R.C. may determine from time to time

(f) Committee for Health

shall:

Be concerned with matters of Health of students both on and off campus.

(g) Committee for Environmental Protection

shall:

- (i) Be concerned with environmental protection at the College Campus.
- (ii) In liaison with the relevant College authorities ensure environmental protection at campus.

(h) Committee for Academic and Professional Affairs

shall:

Deal with students' academic and professional affairs.

(i) Committee for Gender and Cultural Affairs

shall:

Deal with Gender and Cultural matters.

(j) Committee for Justice and Constitutional Affairs

shall:

Deal with Justice and Constitutional Affairs.

(k) Guild Disciplinary Committee

(I) shall deal with guild members whose behavior and actions shall be deemed injurious to the good name of the Guild and also with those who contravene the guild constitution, including mishandling guild funds.

(ii) For those cases that are deemed outside the powers or jurisdiction of the committee, the committee shall refer the matter to the College Administration.

(iii) In the event that the person to appear before the committee is the Chairperson, the Committee shall elect a chairperson from among themselves.

(vi) In the event that the Minister is to face the Committee, the committee members shall elect an Interim chairperson.

ARTICLE 9:ELECTIONS

Clause 1: Guild Elections

THE ELECTORAL COMMISSION

There shall be a commission known as the Electoral Commission which shall be responsible for Conducting and/or supervising Guild elections.

Clause 2: Appointment to the Commission

(a) One member shall be appointed by the Vice Chancellor;

(b) One member shall be appointed by Department Deans.

(c) One member shall be appointed by the Dean of Students; and

(d) Two members shall be appointed by the Guild Executive.

Qualification for Electoral Commission

Each member of the Electoral Commission must:

- (a) Be a person of high integrity;
- (b) Not have stood for election of a student body at the College in the one year prior to appointment.
- (c) A fully registered student of the College
- (d) The commission shall be appointed not later than the 30th day of the second semester. Where this is not possible, the Dean of Students may waive this clause.
- (e) In the event of one or more posts of the Commission falling vacant, the Electoral Commission shall notify the President for replacement, the member is replaced by the person having the power to appoint that member; The Dean of Students shall be informed of the replacement.

Term of Office

A member of the Electoral Commission shall hold office until:

- (a) The member resigns in writing;
- (b) If appointed by the Vice Chancellor or the Dean, the member is replaced by the person having the power to appoint that member; or
- (c) If appointed by the Guild Executive, the member is removed by resolution of the GRC approved by two thirds of the voting members of that GRC but not during the election period.

Clause 3: Functions and Powers

A. The Returning Officer (Chairperson)

Shall:

- (a) Issue election regulations and guidelines.
- (b) Receive all materials and information for the purpose of conducting elections.
- (c) Delineate constituencies depending on their size.

(d) Chair all meetings of the Commission.

(e) In consultation with the Secretary, communicate on all matters pertaining to nominations, campaign, Electoral College and elections.

(f) In consultation with commissioners designate the location of polling stations and make them known to the electorate in not less than 48 hours.

(g) Publish an electoral report after the election process.

(h) Be responsible for the general conduct of the commissioners including recommending to the relevant authorities remedial action for errant members.

(i) Receive and publish written notice of resignation of any electoral commissioner.

(j) Together with members of the commission hear appeals against decisions of the Returning Officer;

(k) To declare the Results of Students Guild within set times;

(l) To do such additional things relating to elections as are determined by the Students G.R.C.

(l) Consult the outgoing President and the Dean of Students and shall:

a. Announce Nomination Day

b. Names of Candidates at least fourteen (14) days before polling day.

B. The Vice Chairperson

Shall:

(a) Work hand in hand with the Chairperson

(b) Assume a responsibility of the Chairperson in case of the latter's absence.

C. The Secretary

Shall:

- (a) Record all the proceedings of the Commission.
- (b) Be in charge of the publications of the Commission.
- (c) Receive election related complaints.

D. The Commissioners

Shall:

- (a) Do such duties as the commission shall from time to time determine.
- (b) Exercise maximum degree of impartiality in the implementation of their duties.
- (C) Observe confidentiality in dealing with the affairs of the commission.
- (d) Have access to all guild facilities as may be necessary for the execution of their duties.
- (e) Not, receive any pay, token or gift, favor or otherwise, from the Guild, or any candidate(s) or voter for anything the commissioner does in execution of their duties other than the facilitation fee which may be determined by the G.R.C. from time to time.
- (f) Take an oath before the Dean of Students before they assume responsibility.

Meetings of the Electoral Commission

- (a) Meetings of the Electoral Commission shall be called by Chairman of the Electoral Commission by notice in accordance with this Constitution.
- (b) At least five days notice shall be given of a meeting of the Electoral Commission outside of an election period.
- (c) At least 12 hours notice shall be given of a meeting of the Electoral Commission during an election period.

Clause 4: Materials for Elections

- (a) The Electoral Commission shall draft a budget, as soon as they are appointed and present it to the GRC for approval.

(b) The commission, in consultation with the Dean of Students, shall independently but financed by the Guild Government, procure the materials necessary for its duties in accordance with the laid down procurement and disposal procedures.

(c) in all the publications of the commission unless circumstances otherwise warrant, names of candidates contesting for the same post shall be printed in the same form and visibly alphabetical order, surname first.

(d) Nomination forms shall be obtained from the commission at a non-refundable fee that shall be determined by the G.R.C.

Clause 5: Facilitation of Commissioners

The Guild shall facilitate the Chairperson, Vice Chairperson, Secretary and Commissioners with a consolidated fee for the entire electoral process. The fee shall be determined by the G.R.C. before the Electoral Commission is put in place and be made known to the appointees before they are sworn in.

Clause 6: Annual Elections

(1) There shall be General Elections to elect members of the Students' Guild government, Six (6) weeks before the mandate of the current government is due to expire.

(2) All elections shall be by Secret Ballot and the results shall be determined by simple majority, on the basis of one-person, one vote.

(3) Where there is a tie between two candidates in any Students' Guild Elections, Elections to these positions shall be repeated three days (3) days for the two (2) leading contenders until one candidate obtains a simple majority.

Clause 7: Presidential and GRC Elections

There shall be the Presidential and the GRC elections which shall take place within the third month of the second Semester of the Academic Year and both shall be conducted simultaneously.

Presidential Elections

- a) i. No member of the Guild who has not been a full member of the guild for at least one academic year on normal progress shall be eligible to stand for elections to Presidency of the Guild. Normal progress shall be determined by the Senate from time to time.
- ii. Notwithstanding (a) (i) above, students on two year programs shall be eligible to stand for the post of Guild President even if they have not been full members of the Guild for at least one **year**.
- (b) A full-time day student and not a finalist in his/her program of study shall be eligible to stand for the post of Guild President.
- (2) Nomination forms for Presidential Elections signed by candidates, proposed and seconded by hundred (100) members of the Electorate shall be submitted in writing to the Chairperson
- (3) No candidate will be allowed to withdraw from the candidacy to Presidency within twelve (12) hours of the General Election.
- (4) All Presidential candidates shall have the privilege to address students gathering at the College and any other officials on such dates and periods as may be determined and published by the Electoral Commission.
- (5) The Presidential Candidate shall contest jointly with a running mate (Vice) and one cabinet Minister for Finance who will not be subject to vetting but shall have attained the necessary requirements as those of the members of parliament (G.R.C).
- (c) The Returning Officer in consultation with the out-going President or Chairman of caretaker government shall:
 - i. Announce the nomination day.
 - ii. Call for nominations of presidential candidates at least 14 (fourteen) days before polling day.

(d) Nominations for presidential elections signed by candidates, proposed and seconded by 100 members of the electorate shall be submitted in writing to the Chairperson of the Electoral Commission on nomination day.

(e) Presidential candidates may have at most 2 (two) election agents at each polling station. The names of all agents shall be known to the Returning Officer at least one day before the polling day.

(f) No candidate shall be allowed to withdraw from the candidacy for presidency within 12 (twelve) hours to the general elections.

(g) All presidential candidates shall have the privilege to address student gatherings at the venues that shall be communicated by the Electoral Commission before the polling day. The dates and time of these addresses shall be determined and published by the Electoral Commission.

(h) The Chairperson of the Electoral Commission shall announce and cause to be published the results of the elections not later than one hour after receiving the results from all the polling stations.

(i) A person who has been elected president once shall not contest for any other post while on the same program.

G.R.C Elections

There shall be the G.R.C which shall:

(a) Take place the same day and time with Presidential Elections;

(b) Be dissolved immediately one week before nomination day.

(c) Be Department and Halls based.

Representation from Department

(1) Representations shall be as follows:

(a) Every Department shall have one member of G.R.C and every counselor shall not represent more than 500 students.

(b) Elections for the Representatives of Freshmen/women Students which shall:

Consist of first Year students who shall represent their members in parliament in the same capacity as that of Department members of G.R.C;

(ii) Be voted into G.R.C by their respective members in the last week of their first month at College;

(iii) Be organized and conducted by the Speaker of G.R.C together with the General Secretary of G.R.C

(iv) Be announced to them on the same day of the election.

Eligibility of Department Members of G.R.C

A person shall qualify to be a Member of G.R.C if he/she is:

(a) A member of Students Guild;

(b) has spent at least one undergraduate full academic year at TCBM with excellent academic performance and shall not be a finalist; save for one (1) representative of the First year students and One (1) Representative of the foundation program;

(c) Has attained excellent academic performance and has no retake that is pending in his/her examinations at the college;

(d) Nominated by 20 members of Students Guild who by nominating him/her ascertain that he/she is of commendable character.

(e) Has obtained clearance from the Department

(f) Has never been convicted of a criminal offence or declared bankrupt.

The following shall not be legible for election to any or specific Students Guild office:

- (2) A student who has been found guilty or appeared before both the College and the students' disciplinary committee for indiscipline matters.
- (4) A student who has not paid his/her fees in full (i.e. 100%) and is therefore not registered as a student as per Academic Guidelines / policies for the semester in which the elections are to be held.
- (5) All departments shall elect four [4] members of parliament three [3] of whom shall have spent at least one semester on normal progress of **CGPA** of not less than **3.0** and shall not be in their final year of study.
- (6) A student who has not been a member of Students' Guild for at least two [2] consecutive semesters on normal progress with a CGPA of not less than 3.5 shall not be eligible to stand for presidential election or vice-presidential elections.
- (7) A student who is not a full-time day student shall not be eligible to contest for presidential or vice-presidential elections.

Election Agents

- (1) Any candidate contesting for any post in the Students' Guild elections may have not more than two Election Agents at each polling station.
- (2) The names of the agents shall be submitted to the Returning Officer at least one day before polling day.

Prohibitions during Elections

A student or group of students contesting in elections of the G.R.C. who knowingly adopts and uses a flag or symbol or motto of any country or political party in order to solicit votes, shall be disqualified from the election.

Inducements to Vote Prohibited

Any inducement, whether financial or otherwise, to encourage or discourage a Member to vote or to vote in a particular way, is prohibited.

Restrictions on Election`

1. A Member shall not be allowed to hold:
 - a) More than one voting position on the G.R.C;
 - b) More than one Officer position (whether permanent or interim);
 - c) An Official position and a voting position on the G.R.C;
 - d) An Official position and a voting position on any Committee;
 - e) Voting positions on the G.R.C and more than one Committee; or
 - f) Voting positions on more than two Committees.
2. If a person stands for a position or number of positions which could result in that person being elected to a number of positions in breach of sub- Article (1) above that person must lodge with the Returning Officer at the time of nomination a list giving, in order, the position or positions which that person wishes to hold, and the Returning Officer shall declare the person elected in accordance with that list.

Announcing and Publishing Results

- (1) The Chairperson of the Electoral Commission shall announce and cause to be published the results of the elections not later than one hour after receiving the results from all the polling stations in the College.
- (2) Results from individual polling stations shall be announced immediately upon counting by the Returning Officer.
- (3) The Chairperson of the Electoral Commission shall ensure the fulfillment of public truth by taking all necessary precautions to avoid election malpractice

The Executive

(1) The President elect shall form an Executive by appointing **2/3** from the Students G.R.C and **1/3** from the Students' Community as approved by the G.R.C.

(2) The President elect shall make known his /her choice of the Students Guild members before he/she is sworn in.

The Speaker and Deputy Speaker

There shall be the Speaker and the Deputy Speaker who shall be elected in the first Sitting of Parliament meeting from amongst the members of the Parliament and each shall assume his / her duties immediately thereafter.

Clause 8: The Committees

Members to the various committees shall be elected in the second G.R.C meeting.

The Vetting Committee

(1) There shall be a Vetting Committee in every academic year which shall

(a) Be composed of members of G.R.C. of the outgoing government;

(b) Be Chaired by the Speaker;

(c) Vet the presidential appointees and nominees; save for the running mate and one cabinet member of the presidential panel who shall not be subject to the vetting committee.

(2) Guidelines to the election of the Vetting Committee shall be based on the same requirements as those of eligibility of the members of G.R.C.

(3) Procedure of Vetting shall be as follows:

(a) The president shall give names of the appointees and nominees to the Vetting Committee through its Chairman immediately after the Committee has been formed;

(b) The committee shall vet the candidates, research, deliberate and decide on the appointees and nominees after which they shall communicate their decisions to the G.R.C within a period of not more than three (3) days after election;

(c) On the first (1st) Day of the three (3) days as stated in (b) above, the Presidential appointees and nominees shall appear before the Vetting committee;

(d) Any person who may feel treated unfairly by the Vetting Committee shall petition in writing to the Dean of Students and the College Legal Advisor for redress within a period of 72 Hours; and

(e) The Dean of Students and the College Legal Advisor shall study the petition in line with the provisions of this Constitution and dislodge it within a period of 48 Hours and their decision shall be final.

By-Elections

(a) In the event of a post falling vacant in the GRC, the Speaker shall notify the Electoral Commission in consultation with the Dean of Students to carry out by-elections.

(b) The by-election in clause 7(a) above shall take place within 28 days of the office or seat falling vacant.

(c) Except otherwise stated, all other by-elections shall follow the procedures as provided those particular offices or seats falling vacant.

(d) Any member of the Guild intending to contest for the vacant seat shall pay a non refundable fee determined by the Electoral Commission in consultation with the G.R.C.

Clause 9: Petition Tribunal

(1) There shall be an Electoral Petition Tribunal and it shall have a quorum of at least five (5) of its members including the Chairperson.

(2) The members of the Elections Petitions Tribunal Shall comprise of:-

(a) The Dean of Students;

- (b) The Legal Advisor as Chairperson;
 - (c) The Speaker;
 - (d) Minister for Justice and Constitutional Affairs;
 - (e) The Financial minister; and
 - (f) The Guidance and Counseling Officer.
 - (g) A senior member of the College Administration appointed by the Chairperson Governing Council.
 - (g) One person elected by parliament.
- (3) A candidate or any member of the Guild may lodge a petition to the Tribunal whenever he/she thinks that there has been a contravention of any election procedure during the elections.
- (4) The petition must be lodged within 72 hours after the elections, and must be signed by at least 10% of the people who participated in the respective elections.
- (5) The Chairperson of the Tribunal shall notify within 24 hours, members of the Students' Guild that a Petition has been lodged.
- (6) The Tribunal shall sit to make a ruling on the petition within four days thereafter.
- (7) The hearing of the petition shall be in camera and the ruling shall be announced within 24 hours after the hearing.
- (8) No candidate or any member of the Guild shall be allowed to be legally represented before the tribunal.

The Tribunal's ruling shall be final.

Clause 10: Swearing-In

- (a) The GRC shall be sworn-in at its first sitting by the Dean of Students.

(b) i. The Guild President and the Executive shall be sworn in by the Principal at the General Assembly at which the G.R.C members shall be recognized.

ii. The Principal shall be notified by the Dean of Students of the ceremony at least seven days before it takes place.

(c) The Chairperson Electoral Commission shall notify members of the Guild of the ceremony at least 3 (three) days before it takes place.

(d) The Swearing in Ceremony shall be organized jointly by the Electoral; Commission' Dean of Students, the Outgoing President and the President Elect in accordance with this Constitution.

Oath of Allegiance

(1) There shall be the Oath of Allegiance which shall be taken by:

(a) The President;

(b) Every member of the G.R.C;

(c) Every member of the Executive;

(d) Every representative of fresh women/men

And shall upon taking his/her seat therein take and subscribe before the Guild, the Oath of Allegiance as provided in this Constitution and they shall after their Oath take part in the Election of the Guild Speaker.

(2) The respective Oaths shall be taken by holding the Bible or Koran or affirm and shall be administered in accordance with this Constitution.

(e) Be enforced by any investigating authority as G.R.C may by law prescribe.

ARTICLE 10: TERMINATION OF OFFICE

Clause I: Resignation

(a) whenever there is an occasion for the resignation of the Executive to be tendered, the President shall tender the resignation of the same in writing collectively to the G.R.C.

through the Speaker.

(b) In case a member of the Executive wishes to resign, he/she shall tender his/her resignation in writing to the President giving at least 7 (seven) days notice.

(C) In case a member of the G.R.C. or one of the Guild Committees wishes to resign, he/she shall tender his/her resignation in writing to the Speaker

(d) A member of the G.R.C. representing a Hostel of Residence who may wish to resign should in writing inform the Warden who in turn shall inform the chairman electoral commission and voting done within ten days.

Clause 2: Suspension and Dismissal

(a) The president shall have power to suspend or dismiss a member of the Executive duration of suspension shall be at the discretion of the President but shall not exceed (thirty) days.

(b) The Speaker shall have power to suspend a member for a period not exceed consecutive meetings, if the member fails to attend 2 (two) consecutive G.R.C. meetings without satisfactory reasons or does not conduct him/herself in conformity with expected behavior of a G.R.C member. Any further misconduct shall be referred to G.R.C.

(C) If the G.R.C. feels that a member referred to in clause 2(b) above merits dismiss case shall be referred to the members of the constituency for which the member representative to the G.R.C which members shall give the final ruling. If the member of the constituency agree that there was misconduct, the member shall be withdrawn and a by-election held accordingly.

Clause 3: Vote of No Confidence in the President or the Executive or Member of College Executive

A vote of no confidence in the President or the Executive or a member of the Executive may originate from the G.R.C. or the Guild.

A. In and by the G.R.C.

(a) Any member of the G.R.C. shall be entitled to move a vote of no confidence in the President or the Executive or a member of the Executive.

(b) A seven-day notice accompanied by the formulated motion shall be given by the mover of motion to the Speaker who shall then cause it to be published within 24 hours, and presented in the next meeting of the G.R.C. to be held on the **7th** (seventh) day from the receipt of the motion

(c) For the motion of no confidence to be carried, it shall require at least two thirds of the membership of the G.R.C. by secret ballot.

(d) In the event of the motion of no confidence being carried as provided in Article 10 Clause 3 (A) (c) above, the President or the Executive or member of the Executive shall be expected to resign within 3 (three) days.

(e) Should the President or the Executive or member of the Executive refuse to resign within three 3 (three) days provided in Article 10 Clause 3 (A) (d) above, they, he/she shall send a written appeal within 3 (three) days, to the Speaker who shall make arrangement for the motion of no confidence to be voted by the Guild as provided in Article 10 Clause (g)

(f) Should the President or the Executive or member of the Executive not resign within the days as provided in (d) of this Clause, and further fail to make a written appeal to the Speaker within 3 (three) days as provided in (e) of this Clause, then, they/she/he, shall automatically be deemed out of office and thereafter the Care-Taker Government will assume office in the case of the entire Executive or a by-election held or a new appointment made as the case shall be.

(g) The Guild endorses the vote of no confidence by 2/3 (two-thirds) majority by a secret ballot. In the event of the President and the Executive being out of office as provided in (e) and (f) of this Clause, new elections for the president shall be held within 28 (twenty eight) days.

(h) If the vote of no confidence of the G.R.C. is rejected by the Guild by a secret ballot, all G.R.C. members other than members of the Executive and ex-officio of the G.R.C shall resign and new elections shall take place within twenty eight (28) days.

B. In and by the Guild

(a) A vote of no confidence in the President and the Executive by the Guild shall require a petition signed by at least a 1/5 (One fifth) of the members of the guild to the Speaker.

(b) The Speaker shall cause the list of the petitioners to be displayed on main notice boards within 72 hours of receipt of the petition.

(c) After 24 hours' display of the signatories, the Speaker shall give notice of a General Assembly meeting to take place within 7 days to hear the petition and the President's defense.

(d) The quorum for such a meeting shall be 2/3 (two thirds) of the total number of the people who would have participated in voting for the President being petitioned against. If no

quorum is realized, the vote of no confidence shall be deemed lost.

(e) There shall be no voting taken at this meeting.

(f) After the meeting of the General Assembly, the Speaker shall conduct a secret ballot on the motion of no confidence within 48 hours.

(g) The vote of no confidence shall be carried if at least 2/3 (two thirds) majority of the members of the Guild who had participated in the secret ballot vote for it.

(h) In the event of the vote of no confidence being carried as provided in (g) of this Clause, the President and the Executive shall instantaneously vacate their offices, and new elections of presidency shall be held within 28 days.

C. In an individual Member of the G.R.C.

(a) A vote of no confidence in an individual G.R.C by his/her constituency shall require a petition signed by at least 1/3 of the constituency to the Guild Speaker except for those G.R.Cs representing the Hostels.

(b) The Speaker shall cause the list of the petitioners to be displayed on main notice board within 72 hours of receipt of the petition.

(c) After 24 hours' display of the signatories, the Speaker shall *give* notice of a meeting of all constituents to take place within 7 days to hear the petition and the member's defense.

(d) The quorum for such a meeting shall be 2/3 (two thirds) of the total number of the petitioners. If no quorum is realized, the vote of no confidence shall be deemed lost.

(e) There shall be no voting taken at this meeting.

(f) After the General Assembly of the constituents, the Speaker shall conduct a secret ballot on the motion of no confidence within 48 hours.

(g) The vote of no confidence shall be carried if at least 2/3 (two thirds) majority of the members of the Constituency who had participated in the secret ballot vote for it.

(h) in the event that a vote of no confidence is carried as provided for in Clause 3 C (g) above the G.R.C. member shall vacate his/ her post and a by-election be held within 28 days.

Clause 4: Vote of No Confidence in the Speaker or and Deputy Speaker

(a) A vote of no confidence in the Speaker or/and the Deputy Speaker shall be moved after petition duly signed by at least 25 (twenty-five) percent of all G.R.C. members.

(b) The petition shall be presented to the Dean of Students who shall publish the petition and chair the meeting to discuss the motion within 14 days.

(c) The quorum shall be at least 3/5 (three fifth) of the G.R.C. members.

- (d) The motion of no confidence shall be carried if at least 2/3 (two-thirds) of the member present vote for it by a secret ballot.
- (e) The Dean of Students shall then inform the Electoral Commission of the vacant post of the Speaker and or Deputy Speaker.
- (f) The Electoral Commission shall organize a by-election within 14 days. The by- election shall not be held in a G.R.C session

ARTICLE II: FINANCE

Clause 1: Collection of Revenue

- (a) The Guild fees from registered members of the Guild, shall be collected in a manner prescribed by the College Council and be transferred to the respective account *namely* the Guild Account.
- (b) All Grants, donations or any other legal entitlements to the Guild shall be made to Minister for Finance who shall acknowledge by issuing a receipt all such grants, donations or entitlements shall be deposited on the Guild Account before any expenditure can be authorize
- (c) Notwithstanding the provisions of this Constitution, finances of other organs of the Guild shall be handled as provided for in their respective constitutions.

Clause 2: Source of Revenue

The source of Revenue shall be:

- (a) Fees from members of the Guild.
- (b) Fundraising activities of the Guild.
- (c) Grants, donations, bequests and trusts,
- (d) Interests and profit from Guild property and capital(if there is any)
- (e) any legal entitlement to the Guild as may be determined by the College
- (g) Collection of rightful rent (if there is any)
- (h) any other source or means approved by the College Council.

Clause 3: Budgeting

- (a) The financial year of the Guild shall run from **1stSeptemberto 31stAugust.**
- (b) There shall be a budget of the Guild for every Guild Government. The budget shall be prepared by the Minister for Finance in consultation with the members of the Cabinet and the Guild Finance Committee. The Minister for Finance shall present the draft budget to the

G.R.C and College Management Finance Committee for approval within 45 days of assumption of duty.

(c) No expenditure shall be incurred by the Guild unless it is provided for in the approved budget of the Guild.

Clause4: Authorization and Expenditure

(a) The authority to withdraw and expend Guild money shall rest with the Minister for Finance in conjunction with the President, the Dean of Students and College Bursar and shall follow the laid down public procurement and disposal procedures.

(b) The Expenditure of the Guild Finances shall be authorized by the Guild President in consultation with the Dean of Students in case of emergency. The documents of the expenditure shall be kept by the Minister for Finance for necessary reference.

(c) The Executive may authorize re-allocation of funds within the heads (votes) of expenditure but report such expenditure to the following G.R.C. meeting for approval.

(d) Expenditure on sitting allowance shall not exceed 16% of actual total income.

(e) Expenditure on Guild Executive

(a) The Guild President shall be given the following:

- I .Free accommodation in the College Hostel or Private accommodation not exceeding three hundred thousand Uganda shillings per semester.
- ii. Allowance for meals determined by Guild executive and approved by G.R.C
- iii. Transport facilitation on official duty
- iv. Airtime allowance for his office and personal mobile phone.
- v. imprest for tea in his /her office

(b) The Hostel representatives members shall be entitled to:

- i. 50% discount on hostel accommodation.

(c) The Guild Executive leaders on duty:

- i. Airtime allowances determined by the Guild Executive approved by G.R.C
- ii. Transport allowances
- iii. Other allowances specified in the budget that has to be given to the Minister for Finances and approved by the Guild. Executive.

- (d) (f) The Guild may undertake investments of a long term nature and subsequent Guild Executives shall be obliged to continue with and or complete such investments.

(e) Clause 5: Supervision of Finances

- (a) The authority to withdraw or to authorize withdrawing Guild money shall be as stipulated in' clause 3 of this article.
- (b) The Guild funds shall be collected by the College Bursar who in turn will transfer it to the Guild Account.
- (C) The Minister shall keep up to date accounts indicating the income and Expenditure of the Guild through and/or by any Minister or official or any member of the Guild.
- (d) The Guild cheques shall be signed by the Dean of Students as the Principal Signatory, the Minister for Finance and Guild President.
- (e) Where one signatory other than the Principal Signatory is not available, the College Bursar shall sign.
- (f) All financial transactions shall be made in the names of the guild.
- (g) The Minister for Finance shall receive and keep any receipt or written evidence, certifying any expenditure of the Guild funds.
- (h) The Minister for Finance shall issue a receipt for any monies received by him in the name of the Guild.
- (i) The Minister for Finance shall present a Balance Sheet signed by the Guild President to the G.R.C. at the end of their term of office.
- (j) The balance sheet approved by the G.R.C. shall be sent to the College Auditor through the Dean of Students.
- (k) Before any Minister of the Guild incurs any expenditure, the estimates of that expenditure shall be discussed and approved by the Executive, which Executive shall receive accountability for such expenditure from the Minister
- (l) The Minister for Finance shall submit monthly financial reports to the Dean of Students.
- (m) Any member of the Guild who receives Guild funds shall be required to individually account for the funds within two weeks of receipt of the money. The accountability shall be submitted to the relevant Minister or Minister for Finance as the case may be. The Minister for Finance shall in turn be required to immediately submit the accountability to the Dean of Students and the College Bursar.

(p) In the event of temporary absence or physical incapacity of Minister for Finance, the President shall carry on his duties for such a time, as the Minister himself shall be unable to carry out the duties.

Clause 6 Auditing

- (a) All Guild expenditure shall be subjected to pre-audit before the funds are released.
- (b) The accounts of the Guild shall be audited by the College Auditor four weeks before the Guild General Elections.
- (c) The Books of Accounts and Balance Sheet shall be approved by the G.R.C. and presented to the Internal Auditor who shall make his report for consideration by the G.R.C.
- (d) The Audited Accounts and Balance Sheet shall be published after approval by the G.R.C not later than 7 (seven) days before the G.R.C. General Elections.

ARTICLE 12 : THE STUDENTS-STAFF CONSULTATIVE COMMITTEE

- (a) There shall be a joint Student/Staff Consultative Committee composed of members from both sides, known as “The Student/Staff Consultative Committee”.
- (b) The Members of staff on the committee shall include members of Academic Staff, Administrative staff and/or Support staff.
- (c) Its function shall be to hold joint consultative meetings whenever deemed necessary on matters and measures affecting students.
- (d) The Consultative Committee may meet at the request of either the College Management or the Guild.
- (e) Members representing the Guild on this committee shall be appointed by the Executive except by virtue of office as per this Constitution under Article 8 Clause 8 A (L) and Article 8 Clause 8 G (a).
- (f) Members representing staff shall be determined by the Dean of Students in consultation with management and the Head of Department/Section where the consultation is needed.
- (g) The Vice Chancellor shall be given copies of the proceedings.

ARTICLE 13: SOCIETIES, CLUBS AND OTHER ORGANISATIONS

Any registered member of the College students’ Guild may initiate formation of an organization in the College.

- (a) The member wishing to form the organization shall present a draft Constitution and list of members to the Minister of Justice and Constitutional Affairs.

- (b) The Minister together with the committee of Justice and Constitutional Affairs shall study the draft constitution for recommendation to the Dean of Students.
- (c) On receipt of the recommendation from the committee, the Dean of Students may register the organization provided it has:
 - (I) a Patron who is a member of the College staff.
 - (ii) An Executive Committee.
 - (iii) At least 15 full members of the College Guild.
 - (iv) A Constitution in line with the aims and aspirations of the Guild.
- (d) All organizations whose membership is aligned along racial, tribal and religious or political identity shall not be eligible for Guild or College financial assistance.
- (e) An organization seeking financial assistance from the Guild shall apply to the Finance Minister through the Co-coordinator of organizations as provided in Article 8 Clause 6 B (d).
- (f) The main source of funding for the activities of any organization shall be its members.
- (g) An organization which falls out of the letter and spirit of its constitution and behaves in manner injurious to the good name of the College shall be liable to de-registration.
- (h) All organizations should register with the College Guild Government with certain amount of money as decided by the GRC, plus subscription fee paid annually.

ARTICLE 14: MEETINGS

Clause 1: Convening of Meetings

- (a) All General Meetings shall be convened by the Speaker in consultation with the Guild President.
- (b) Meetings of the G.R.C. shall be open to all full members of the Guild unless the G.R.C decides otherwise.
- (c) All meetings of the G.R.C. except as in (a) of this Clause shall be convened by the General Secretary in consultation with the President and Speaker.
- (d) The Speaker shall be responsible for convening all meetings of the General Assembly and of the G.R.C. to debate a motion of no confidence in the Executive as per Article I Clause 3.
- (a) All notices of meetings shall be edited and duly signed including the name and title of the persons calling the meeting.

Clause 2: Frequency

- (a) There shall be at least one General Assembly in a semester.
- (b) The Executive shall meet as often as there is need, but not less than 4 (four) times during

a semester.

(C) The G.R.C. shall meet at least twice a semester.

(d) Committees shall meet as often as there is need.

(e) Frequency of meetings and rates for sitting allowances shall be in line with Article 11 clause 4c (d)

Clause 3: Notice of Meetings other than those convened to Debate Motion of No Confidence.

(a) The General Assembly shall be held after giving at least 3 days notice for an ordinary meeting and 24 hours notice for an emergency meeting.

(b) The Executive members shall be given at least:

(i) Three (3) days' notice for ordinary meetings.

(ii) Six (6) hours notice for emergency meetings.

(c) GRC. Members shall be given at least:

(I) Four (4) days notice for ordinary meetings.

(ii) Twenty-four (24) hours notice for emergency meetings.

(d) If at least 1/3 (a third) of the G.R.C. members sign their names in favour of a meeting, the General Secretary shall call a meeting not later than four (4) days after the list of signatures has been handed to him.

(e) If at least 1/10 (a tenth) of the Guild members sign the petition in favour of a General assembly, the Speaker, after giving the due notice to the Principal through the Dean of Students, shall convene a meeting to be held not later than ten (10) days from the date of receiving the petition.

Clause 4: Presiding at Meetings

(a) The Out-going Speaker shall preside at the first G.R.C. meeting.

(b) In the event of there being no outgoing Speaker, the first G.R.C. meeting shall be chaired by the Chairperson of the caretaker government or Dean Student Affairs.

(c) The Speaker shall preside at all the subsequent G.R.C. meetings after his/her election.

(d) The Speaker shall preside over all General assembly meetings.

(e) In the absence of the Speaker, the Deputy Speaker shall deputize.

f) In the absence of both the Speaker and the Deputy Speaker, the members' present and forming quorum shall appoint an Acting Speaker from amongst themselves to preside over the G.R.C. or General assembly meeting.

(g) The election for the Acting Speaker in (f) of this Clause shall be supervised by the General Secretary.

(h) The President shall preside over executive meetings.

ARTICLE 15: STANDING ORDERS

Clause 1: Quorum

(a) The quorum of meetings of the Executive shall be at least $\frac{2}{3}$ (a third) of its members.

(b) The quorum of the meetings of the G.R.C. shall be a $\frac{3}{5}$ (three fifth) its members.

(c) if at any meeting of the G.R.C. a quorum is not realized, a subsequent meeting with the same agenda will be legally constituted by $\frac{1}{3}$ (one third) of the members.

(d) A quorum of not less than $\frac{1}{10}$ (a tenth) of the members shall be necessary for a meeting of the General assembly to be conducted except when it is a meeting to listen to a petition for a vote of no confidence in the Executive.

(e) if in any meeting, quorum is not realized with $\frac{3}{4}$ (three quarters) of an hour after the time appointed for the meeting to start, the meeting shall be cancelled.

(f) in any meeting, should attention be called at any time after the commencement of business to the fact that a quorum is not present, the person presiding over the meeting shall order for the names of those present, if less than quorum, to be recorded and shall adjourn the meeting. In case of a General assembly however, only the count shall be taken and no names shall be recorded.

Clause 2: Order of Business

(a) The agenda shall be read by the Speaker or whoever is presiding at the meeting at the beginning of each meeting.

(b) All matters thereon shall take precedence over other business.

(c) Notice of motion to be discussed at a further meeting may be given.

(d) Every agenda must provide for question time not exceeding 20 (twenty) minutes, after “matters Arising” from the minutes. Any question may be asked during this time, but no debate of policy or motion shall be allowed.

Clause 3 Suspension of Standing Orders

(a) A motion for the suspension of the Standing Orders may be accepted by the Speaker in the event of any matter of urgency.

(b) The member moving such a motion must clearly state the nature, urgency of his/her

business, the Standing Order or Orders affected and the length of time (not exceeding 30 minutes) the suspension should last. The time may be extended if the meeting so desires.

(c) No suspension shall take place unless accepted by a 2/3 majority of the members present.

Clause 4: Breaches of Order

(a) A member is guilty of a breach of order if he/she:

(i) Uses unparliamentarily language, and refuses to withdraw it or offer a satisfactory apology.

(ii) Disobeys a lawful order from the Chair.

(iii) Conducts him/her self in a manner unbecoming of a G.R.C. member.

(b) Any member who commits a breach or order may, on being declared by the Speaker to be guilty of disorderly conduct, be punished by being discontinued from sitting in and participating in the ongoing meeting.

Clause 5: The Speaker's Ruling

(a) If the Speaker rises to call a member to order or any other purpose connected with the proceedings, the member speaking shall therefore /thereon resume his/her seat.

(b) The Speaker shall maintain silence in meetings.

(c) The Speaker shall rule out of order all matters that do not pertain to the question before the meeting or to the business or the meeting.

(d) The Speaker's ruling in any question shall be final unless successfully challenged by the members present voting contrary to his/her ruling.

Clause 6: Minutes

(a) The minutes shall be circulated to members at least 5 days before the next G.R.C. meeting where possible.

(b) The Speaker shall sign the minutes after confirmation and members shall be free to ask questions about matters arising out of them.

(e) The minutes may not be circulated for any emergency matters.

(d) The question shall be allowed only for information but no debate on policy outlined in the minutes shall take place.

(e) Minutes of the General Assembly shall be displayed on the General notice board before the next General Assembly where possible.

(f) Minutes of the Executive G.R.C and General Assembly shall be submitted to the Dean of Students not later than a week after the meeting.

(f) Clause 7: Selection of Speaker

(a) Every member other than the Speaker shall speak while standing save in executive and Committee meetings and shall address the chair as Mr. Speaker, Sir/Madam Speaker Mr./Madam Chairperson as the case may be.

Clause 8: Speeches

(a) A member shall speak only once upon any subject before a meeting except on points order, information, guidance or privilege.

(b) A member may speak again on amendments.

(c) A member may formally second a motion or amendment and reserve his/her speech until a later period of the debate.

Clause 9: Amended Motion

(a) The motion successfully amended shall be called the amended motion and further amendments to any portion of the amended motion may be moved provided they are consistent with the business and have been previously rejected.

(b) After the vote on each succeeding amendment has been taken, the surviving proposition shall be put to the vote as the main question and if carried, shall become a resolution of the meeting.

Clause 10: Order of Precedence

During any meeting, the following points may be accepted by the Speaker in the following order

(a) Point of order.

(b) Motion

(c) Point of Information (when a member is giving information).

(d) Point of Information (when a member is seeking information).

(e) Point of clarification.

(f) Point of guidance.

(g) Point of privilege.

Clause 11: Right of Reply

(a) The mover of the motion shall have the right to open the debate and to reply at the close of the debate.

(b) When an amendment is moved the mover of the original motion shall be entitled to speak thereon in accordance with Clause 8 (a) and (b) of the Article, but shall lose the

right when the amendment is carried.

(c) The mover of an amendment shall not be entitled to reply.

Clause 12: Procedure

(a) No motion shall be put to vote unless a motion “That the question be put” has been moved and carried.

(b) No further discussion shall be allowed once the question has been put from the Chair

Clause 13: Withdrawals

Once a motion or an amendment has been accepted by the Chairman, it shall not be withdrawn without the consent of 2/3 (two thirds) of the members present.

Clause 14 : Closing Debate

(a) The motion “That no vote be taken on this question” That we proceed to the next business”, “that the question be moved”, may be moved and seconded by members who have not previously spoken on the same subject at any time during the debate.

(b) No Speeches shall be allowed on such motions.

(c) If the motion “That the question be put” is lost, the mover of the original motion shall have the right to reply in accordance with Clause 12(a) of this Article, before the question is put.

(d) If any of the motions mentioned in (a) of this Clause or the motion of adjournment is defeated, 15 (fifteen) minutes shall elapse before it can be accepted by the Speaker, unless he is convinced that the circumstances have materially altered in the meantime.

Clause 15 Adjournment

(a) Adjournment of meetings or debates under discussion may be moved only by a member who has not spoken on the question.

(b) She/he must confine his/her remarks to the question only. The mover of the motion upon which the adjournment has been moved shall be allowed the right of reply on the question of adjournment which shall not prejudice his/her right to reply on his/her own motion.

(c) Once the motion of adjournment is lost, it shall not be moved again, save in accordance with part (d) of this Clause.

(d) The Speaker shall declare the meeting adjourned if the members present (besides the Speaker) are less than the quorum as stipulated in Article 15 Clause 1.

Clause 16 Voting

(a) Voting shall be by show of hands unless otherwise decided.

(b) Two members appointed by the Speaker shall act as tellers.

- (c) The Speaker shall have no right to vote.
- (d) If there is a recount, and the votes are equally divided, the motion shall be lost.
- (e) In committees, whenever a difference of opinion occurs, names of those voting for, against and abstainers shall be recorded in the Minutes.

Clause 17: Notice of Motion

- (a) Notice of motions shall be sent to the General Secretary in writing not less than *7 days* before the date of the meeting at which they are to be discussed.
- (b) Such motions shall be on the Agenda in the order in which they were received by the General Secretary.

Clause 18: Rescinding a Resolution

- (a) No resolution shall be rescinded or amended in the meeting at which it is passed.
- (b) Notice of its rescission or amendment must be given along with the Agenda.
- (c) The resolution involving important issues of finance policy shall not be rescinded at any meeting unless members of the committee concerned have been duly notified.

Clause 19: Exemption

The Executive committee and other committees of the Guild are exempted from those standing orders, which do not specifically mention them.

ARTICLE 16: ADMINISTRATION OF THE HOSTELS OF RESIDENCE

Clause 1: Hostels and Membership

A. There shall be Hostels of Residence under the administration of a Warden. Full members shall be those students registered by both the College and the Hostel of Residence to which they are attached. Non-student members of the Hostel shall include the staff legally posted to the Hostel, the Alumni of the Hostel and honorary members elected by the Hostel General Assembly on the advice of the Hostel Executive.

B. The purpose of the Hostel of Residence shall be:

- (i) To promote and protect the interests of its resident and non-resident members.
- (ii) To establish a democratic government.
- (iii) To make appropriate representation to the relevant authorities/organs of the College.
- (iv) To create inter-hostel cooperation and mutual understanding with other organs of the College.
- (v) To maintain and protect the physical structures and properties of the Hostel.

Rights and Obligations

- C. (i) The full members shall have the right to participate fully in the proceedings of the hostel meetings, to nominate or be nominated, and to elect or be elected to any office of the Hostel, or the Guild as stipulated in this Constitution.
- (ii) Non-student members of the Hostel may participate in the proceedings of the Hostel meetings save that they have no right to vote or be voted into any office of the Hostel or Guild.
- (iii) Without prejudice to the interests of any other person of the College, all members of the Hostel shall have the right to exercise their freedom of speech and opinion.
- (iv) All members of the Hostel shall abide by the provisions of the Guild Constitution and the amendments thereof short of which one may be fined.
- (v) All members of the Hostel shall be expected to attend Hostel meetings in accordance with the provisions of this constitution.

ARTICLE 18: THE CONSTITUTIONAL CHANGES

Clause 1: Changes

Changes in the Guild Constitution shall be initiated in the following manner;

- (a) By the Students' Guild as provided in (I -v) of this clause
- (I) Copies of the proposed changes shall be sent to all members of the *G.R.C* at least seven (7) days before the meeting on which they are to be discussed is convened.
- (ii) Any proposed changes in the Constitution shall first require the approval of the G.R.C by 2/3 majority of all G.R.C members.
- (iii) The changes shall not be effective unless and until approved by the College Council.
- (iv) Upon the receipt of a written endorsement of the changes from the Principal, the President shall announce the approved changes as part of the Guild Constitution.
- (v) The approved changes shall then be embodied in the amended constitution.
- (b) By the College Council in exercise of its powers under Part ix of the College and other Tertiary Institutions Act.

Clause 2 : Interpretation

- (a) The power to interpret the Constitution is vested in the Guild Speaker and his interpretation shall be final and conclusive provided his interpretation is not challenged by at least 2/3 (two-thirds) of the members present at the meeting.
- (b) In case of the Speaker's interpretation being successfully challenged, an Adhoc

Committee shall retire and give its interpretation within 48 hours; their interpretation shall be final and conclusive. The Adhoc Committee shall consist of the legal advisor, the Minister for Justice and Constitutional Affairs as Secretary and three other persons elected by the G.R.C. at least one of whom shall be a member of the G.R.C.

ARTICLE 19: BREACH OF THE CONSTITUTION

Any person or groups of persons who breach the Students' Guild Constitution shall be subjected to disciplinary proceedings of the Guild Disciplinary Committee and if necessary the Students' Affairs and Welfare Committee or any other relevant Committee of the College.

APPENDIX I

DECLARATION

This document shall be presented to the TCBM Students' Affairs and Welfare Committee on the..... and to the TCBM Council on the same day and shall be finally approved as the *TCBM Guild Constitution*.

CITATIONS/SWEARING- IN

(a) The President

'I----- swear that I shall discharge my duties as President of TCBM Students' Guild with all honesty and to the best of my ability, abiding fully by the Guild Constitution. May God help me".

(b) The Executive (Each)

Citation as in (a), substituting the respective Ministerial post for "President".

(c) The Members (all at ago)

"I -----swear that I shall discharge my duties as a member of the Guild Representative Council with all honesty and to the best of my ability, abiding fully by the Guild Constitution. May God help me."

(d) The Guild Standing Committee **Members (all at ago)**

"I -----swear that i shall discharge my duties as a member of the Committee with all honesty and to the best of my ability, abiding fully by the Guild Constitution. May God help me."

(e) The Hostel Officials

The Hostel Officials shall be sworn in by the Warden.

(f) Electoral Commission

I _____ do hereby solemnly swear that shall execute my duties as Chairperson/vice Chairperson/Secretary/member of the Electoral Commission (of year) with all honesty, confidentiality and to the best of my ability. So help me God.

APPENDIX IV: HANDING OVER

(a) *Oath of the Out-going President*

“I hereby affirm that the files and all other Guild Property for which my Executive and I have been in charge are correct and up to date and to every portfolio”. So thank you God.